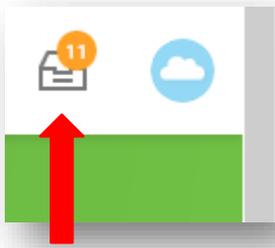


# Open Enrolment Instructions



From your main homepage in Workday, click on your inbox, where you will see an “UK Open Enrolment” item. This will stay in your inbox for 30 days in which time you can make your benefit choices. Click “Let’s Get Started”.

**Please Note:** You can save your enrolment elections and complete at a later time. To pick up where you left off, just go into your Inbox

## Open Enrolment

### Health Care

 <b>Medical - UK</b> Bupa Select Coverage <input type="text"/> Single <a href="#">Manage</a>	 <b>Dental - UK</b> Unum Radiant Extra 4 Coverage <input type="text"/> Single <a href="#">Manage</a>	 <b>Travel - UK</b> Crispin Speers Worldwide Cost per paycheck <input type="text"/> £5.90 Coverage <input type="text"/> Member Only <a href="#">Manage</a>	 <b>Fertility</b> Carrot Coverage <input type="text"/> Member Only <a href="#">Manage</a>
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### Retirement

 <b>Pension</b> L & G Salary Sacrifice Contribution <input type="text"/> 5% <a href="#">Manage</a>
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### Additional Benefits

 <b>Annual Leave Purchase</b> Waived <a href="#">Enroll</a>	 <b>Eye Care Voucher</b> Waived <a href="#">Enroll</a>
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[Review and Sign](#)

[Save for Later](#)

Here you will see all your benefits plans and this is how you will make your selections for each plan. If you are already enrolled in the plan, it will say “Manage” and if you are not already enrolled, it will say “Enroll”.

# Open Enrolment Instructions

## Medical - UK

Projected Total Cost Per Paycheck  
£0.00

### Plans Available

Select a plan or Waive to opt out of Medical - UK.

1 item

*Selection	Benefit Plan	Company Contribution (Monthly)
<input checked="" type="radio"/> Select <input type="radio"/> Waive	Bupa Select	£76.64

**Health Care Instructions**

#### General Instructions

In the UK, benefits (such as medical and dental) paid on an employee's behalf by the employer are considered "benefits in kind." These benefits are taxable to the employee according to the HM Revenue and Customs.

What this means, Fisher pays 100% of your annual membership cost (premium) for you and your qualified dependents. You are responsible for the tax on the membership cost (premium) which Fisher has paid.

Everyone's tax situation is unique, for more information on benefits in kind or tax on company benefits please speak to the HMRC or visit [www.gov.uk](http://www.gov.uk).

Crispin Speers is our new travel insurance provider offering worldwide, business and leisure travel insurance! Winter sports is automatically included in every one of their policies. Please note this is our only benefit where your partner does not need to be a legal partner, however you must have lived together for at least 6 months prior to enrolling in the insurance.

Crispin Speers offers Single and Family plans, if you wish to enrol your partner or spouse, please elect the "Family" coverage.

**Confirm and Continue**   **Cancel**

Once you are in the plan you wish to edit, you can click "Select" if you wish to enrol in that plan, or "Waive" if you do not want to be enrolled. Once you are happy with your selections, click "Confirm and Continue".

## Medical - UK - Bupa Select

### Dependents

Add a new dependent or select an existing dependent from the list below.

Coverage \*

**Add New Dependent**

**Save**   **Cancel**

This next page is where you will select your coverage. If you have any dependants to add to your plan, click "Add New Dependant" and fill in their information. Once this is complete, click "Save".

# Open Enrolment Instructions

← Add My Dependent From Enrollment

**Name**

Country \*

Prefix

Given Name(s) \*

Middle Name

Family Name \*

Allow Duplicate Name

**Personal Information**

Relationship \*

Date of Birth \*

Age (empty)

Gender \*

Primary Nationality

Full-time Student

Student Status Start Date

Student Status End Date

Disabled

[Save](#) [Cancel](#)

If you clicked “Add New Dependants” this is the page you will enter in your dependant’s information. Once complete, click “Save” to continue.

## Open Enrolment

### Health Care

<p><b>Medical - UK</b> Bupa Select</p> <p>Coverage <input type="text" value="Single"/></p> <p><a href="#">Manage</a></p>	<p><b>Dental - UK</b> Unum Radiant Extra 4</p> <p>Coverage <input type="text" value="Single"/></p> <p><a href="#">Manage</a></p>	<p><b>Travel - UK</b> Crispin Speers Worldwide</p> <p>Cost per paycheck <input type="text" value="£5.90"/></p> <p>Coverage <input type="text" value="Member Only"/></p> <p><a href="#">Manage</a></p>	<p><b>Fertility</b> Carrot</p> <p>Coverage <input type="text" value="Member Only"/></p> <p><a href="#">Manage</a></p>
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### Retirement

<p><b>Pension</b> L &amp; G Salary Sacrifice</p> <p>Contribution <input type="text" value="5%"/></p> <p><a href="#">Manage</a></p>
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### Additional Benefits

<p><b>Annual Leave Purchase</b> Waived</p> <p><a href="#">Enroll</a></p>	<p><b>Eye Care Voucher</b> Waived</p> <p><a href="#">Enroll</a></p>
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[Review and Sign](#)

[Save for Later](#)

Once you have made your selections for each plan you will be brought back to the main page. **Please note, you have not finished the enrolment process yet.** Click “Review and Sign” to continue.

## View Summary New Hire Enrollment for Joshua Dolan (10868)

Projected Total Cost Per Paycheck  
£0.00

### Selected Benefits 4 items

Plan	Coverage Begin Date	Deduction Begin Date	Coverage	Dependents	Beneficiaries	Cost
Medical - UK	01/08/2025	01/08/2025	Single			Included
Bupa Select						
Dental - UK	01/08/2025	01/08/2025	Single			Included
Unum Radiant Extra 4						
Fertility	04/07/2025	04/07/2025	Member Only			Included
Carrot						
Perks	27/11/2017	27/11/2017				Included
Fisher Corporate Perks						

### Waived Benefits 1 item

Travel - UK				Waived		
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### Total Benefits Cost 1 item

	Company Contribution	Employee Cost	Net Credits
	£147.46	£0.00	£0.00

[Submit](#)

[Save for Later](#)

[Cancel](#)

Here you will see a summary of your plan selections. If you are happy with your selections, click "Submit" to complete the enrolment process. If you want to make a change, click "Cancel" to go back to the main page.

## Submitted

**You've submitted your elections.**

[View 2022 Benefits Statement](#)

Success! Select 'Done' and you will have successfully enrolled into your benefits.