



Benefit Guidelines



Select the event in your workday inbox

Open Enrollment Change:
[Redacted] on **01/07/2026**
Effective: 01/07/2026

Select 'Let's Get Started' to begin

Change Benefits for Open Enrollment

Choose new plans or re-enroll in the plans you currently have.

Let's Get Started

Select 'Manage'

Projected Total Cost Per Paycheck
£0.00

Insurance

**Updated**
Life Assurance
Aviva UK (Employee)

Coverage4 X Salary

Manage >

Select 'Confirm and Continue'. This will take you to the page where you can nominate your beneficiaries.

Projected Total Cost Per Paycheck
£0.00

Plans Available

1 item

Benefit Plan	*Selection
Aviva UK (Employee)	Select Waive

Confirm and Continue

Cancel

Select the plus button. This will allow you to add an existing beneficiary, trust or a new beneficiary or trust.

Projected Total Cost Per Paycheck
£0.00

Coverage

Calculated Coverage

Coverage4 X Salary

Beneficiaries

Select an existing or add a new beneficiary person or trust to this plan. You can also adjust the percentage allocation for each beneficiary.

Primary Beneficiaries0 items

+

Beneficiary

Percentage

No Data

Secondary Beneficiaries0 items

+

Beneficiary

Percentage

No Data

Once you have selected which option you'd like to add, select continue

Add New Beneficiary or Trust

X

A beneficiary is the person or entity you name to receive this benefit. A trust is an arrangement that allows a third party, or trustee, to hold assets on behalf of a beneficiary or beneficiaries.

Would you like to add a new beneficiary or trust?

☒ Add New Beneficiary

☐ Add New Trust

Cancel

Continue

On this page, you only need to complete the following and once completed select OK. If there is an error, a notification will pop up telling you what to adjust:

Relationship

Date of Birth

Gender

Country

Give Name

Family Name

Address (Contact information tab)

Usage (Contact information tab)

Relationship *

Use as Beneficiary

☒

Date of Birth *

DD / MM / YYYY

Age

(empty)

Gender *

Allow Duplicate Name

☐

Legal Name

Contact Information

National IDs

Additional Government IDs

Other IDs

Country *

x United Kingdom

Recommended

+ Ireland

+ Luxembourg

+ United States of America

Prefix

Given Name(s) *

Middle Name

Family Name *

OK

Cancel

Reminder:

Beneficiaries

Select an existing or add a new beneficiary person or trust to this plan. You can also adjust the percentage allocation for each beneficiary.

Primary Beneficiaries 1 item ☰ ☐ ↕

+	Beneficiary	Percentage
−		100

Secondary Beneficiaries 0 items ☰ ☐ ↕

+	Beneficiary	Percentage
No Data		

Insurance



Updated

Life Assurance

Aviva UK (Employee)

Coverage

4 X Salary

Manage

>

Review and Sign

Save for Later

Please select review your elections and once happy, scroll to the bottom and select I accept, then submit.

Electronic Signature

Declaration

I am aware that:
in expressing this wish, it is in no way binding on the trustees;
the final decision as to whom benefits are payable, will be made by the Trustees after my death

I Accept ☐

enter your comment

2 days ago

Submit

Cancel